

**UNIVERSITY OF CENTRAL FLORIDA**

Request for approval for lease, lease/purchase, or transfer from another agency of motor and vehicle, water craft, and aircraft in accordance with UCF rule 6C7-7.130.

Date	Requisition Department/Project number
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Requisitioner	Department name
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Description of Equipment to Purchased

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Options and Justifications for Options

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\* Garage parking approval required for golf carts. Approval is required before submitting to Purchasing and Vice President

Location of Secure Parking

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**ASSIGNMENT OF EQUIPMENT TO BE PURCHASED**

Location	Assignee and Title	Anticipated annual mileage
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**DESCRIPTION OF REPLACEMENT EQUIPMENT**

To be traded	other/explain	UCF decal	id number
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State Tag	Model/Year	Make	Type (body style)	Mileage
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Ray Puskas, Director of Purchasing

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William Merck II, Vice President, Administration and Finance